

## INTRODUCTION

The North-West University (NWU) officially came into existence on 1 January 2004 following the merger of the University of North-West and the Potchefstroom University for Christian Higher Education and the incorporation of the Sebokeng Campus of the Vista University.

The University consists of three campuses: The Potchefstroom Campus, Vaal Triangle Campus and Mafikeng Campus. The head office and seat of the institutional management are located in Potchefstroom.

The NWU is a value-driven institution that promotes tolerance and respect for all perspectives and belief systems in order to facilitate an environment conducive to teaching-learning, research and community service. The value system and practices of the NWU will be driven by the values enshrined in the Constitution, especially human dignity, equality and freedom. This includes the promotion of unity in diversity.

## APPLICATION FEE

The prescribed application fee as determined annually by the Council is **not refundable**. The application form will only be accepted for processing if accompanied by this application fee (only cheques or postal orders in favour of the North-West University please).

## SELECTION

1. Provisional selection for all undergraduate applications can be done on the basis of the Grade 11 final examination marks (not symbols) if the applicant has not yet matriculated, or on the basis of the matriculation symbols as indicated on the certificate.
2. The University reserves the right to require of candidates who have not obtained a specific average pass mark, to write an additional selection test on the basis of which final consideration will be given to the application of such a candidate. Following receipt of applications for admission, candidates will be informed as to whether they are expected to write the selection tests and as to the date, time and venue.
3. Approval of applications further depends on post-school training and education and/or applicable work experience.

## UNIVERSITY NUMBER

Please note that the allocation of a university number does not necessarily mean that you have been accepted as a student.

### ALL CORRESPONDENCE TO:

#### POTCHEFSTROOM CAMPUS

The Campus Registrar  
North-West University (Potchefstroom Campus)  
Private Bag X6001  
2520 POTCHEFSTROOM, RSA

#### Undergraduate, Honours and Diplomas

Tel: (018) 299-4217/2635/2642/4047  
Fax: (018) 293-5280/5205

#### VAAL TRIANGLE CAMPUS

The Campus Registrar  
North-West University (Vaal Triangle Campus)  
PO Box 1174  
1900 VANDERBIJLPARK, RSA  
Tel: (016) 910-3111  
Fax: (016) 910-3171  
E-mail: vaal@puk.ac.za

#### \* MAFIKENG CAMPUS

The Campus Registrar  
North-West University (Mafikeng Campus)  
Private Bag X2046  
2735 MMABATHO, RSA  
Tel: (018) 389-2111  
Fax: (018) 392-5775  
E-mail: motabagis@uniwest.co.za

\* To facilitate data capturing, prospective students must request the appropriate application forms from the above-mentioned addresses.

## LANGUAGE POLICY

The Council of the North-West University (NWU), in concurrence with the Senate, will develop a language policy that will be flexible, functional and that will promote multilingualism. The policy will promote accessibility, integration and a sense of belonging. In line with this policy, each campus (i.e Potchefstroom, Vaal Triangle and Mafikeng) will develop a campus language plan, which will take into account the language requirements of students and the language realities at ground level. For more information please visit <http://www.nwu.ac.za> on the Internet.

## A. GENERAL INFORMATION AND INSTRUCTIONS TO PROSPECTIVE STUDENTS

### IMPORTANT

Read the following instructions and information carefully before completing the form. Incomplete information can lead to unnecessary delays in the processing of your application.

1. This application form should be completed by all who have not been registered at this University before or who have interrupted their studies for a year or longer.
2. The following documents should accompany this application (**only certified copies are accepted**):
  - 2.1. Undergraduate applicants:
    - Matriculation certificate (if already matriculated) (certified copies are accepted);
    - Academic record and certificate of conduct with regard to study at another tertiary institution (certified copies are accepted);
    - Copies of certificates obtained at another tertiary institution;
    - Identity document (certified copies are accepted).**All copies should be certified**
  - 2.2. Postgraduate applicants:
    - Official proof of compliance with the prerequisites for the intended study;
    - Academic record and certificate of conduct with regard to study at another tertiary institution (certified copies are accepted);
    - Copies of certificates obtained (certified copies are accepted);
    - Identity document (certified copies are accepted).

**NB: If any of the above documents have been issued in the maiden name of the applicant, a certified copy of the marriage certificate should accompany this application.**

3. Please inform the University immediately should you:
  - Decide not to pursue this application for admission any further;
  - Change your address;
  - Not, within four weeks of sending in the application, receive an acknowledgement of receipt from the University.
4. The University reserves the right to refuse any application without supplying reasons for such a decision.
5. Population Group  
Although this information is vital for statistical purposes, answering is optional.

**NB: For further information with regard to the completion of the application form, consult the calendar or information guides.**

Policy documents, fees payable and financial regulations and all other rules and regulations of the University (hereafter referred to as the Brochures) are available for purposes of information at <http://www.puk.ac.za/oorsig/eng/index.html> or at the Office of the Dean of Students, Hoffman Street, Building F, Potchefstroom. The Institutional Statute of the University, containing particular provisions with regard to students, degrees and discipline at student level, is available for purposes of information at <http://www.nwu.ac.za/gov-man/statute> or at the Office of The Campus Registrar, Joon van Rooy Building, building F1, Hoffman Street, Potchefstroom.

**A.1. APPLICATION FORM**

University number:

During which year do you intend to commence your study at this University? 20

Campus **Potchefstroom**

Have you been registered at this University before? Yes  No

If yes, please supply university number  First year of registration (e.g.1994)

Method of learning that you will follow (mark with an x) (1) Full-time  (2) Part-time  (3) Telematic  (4) Web   
(5) Corporation agreement, e.g. Bible Colleges, Cedar, etc.  TL Study centre e.g. Secunda

**A.2. Qualification**

Qualification that you wish to enrol for: Qualification e.g. B.A. (Humanities)  Qualification code  Curriculum code

Second choice: Qualification e.g. B.Com (Law)  Qualification code  Curriculum code

Third choice: Qualification e.g. MA (History)  Qualification code  Curriculum code

**A.3. Biographical Particulars of Applicant:**

Identity number

Surname  Initials

Birth date (YYYY/MM/DD)  Title e.g. Mr

First names  **Gender** Male  Female

Preferred name  Maiden name (married woman)

**Marital Status** Single  Married  Other (please specify)

**Nationality** South African  Other (please specify)

**Population group** Asian  White  Coloured  Black  **Information Confidential**   
Other (please specify)

Please complete where applicable:  
EMPLOYER:   
PROFESSION AND POSITION:   
**Religious affiliation** (specify)

Do you make use of a wheelchair? Yes  No

**Do you suffer from any of the following?** (Supporting proof of your disability must be included with your application)  
Blindness  Deafness  Cerebral paralysis  Speech defect  Other (specify)

**Notifiable Disease** Tuberculosis (TB)  Bacterial Meningitis

**Home language** Afrikaans  English  Other (specify)   
Preferred language for correspondence Afrikaans  English



## D. Post-school activities

Primary activity in year prior to study at the NWU:

School  University  Technical Institute  Other (specify)

Work  Technikon  Teachers' Training College

Will this be your  First  Second or further registration at a tertiary institution?

Have you sat for any examination at a tertiary level?  Yes  No

Complete in reverse order (starting with the most recent) all tertiary academic work, including incomplete qualifications (compulsory for evaluation purposes)

Period		Name of university/ college/technikon, etc.	Name of degree/ diploma/certificate	Study completed		University- Student no.
From Year/Month	To Year/Month			Yes	No	

## E. Employment record

Please record your most recent positions of employment, starting with your current position

Period		Occupation	Employer
From Year/Month	To Year/Month		

SA Nursing Council Reference Number (Nursing applicants only)

## F. Sport participation, cultural activities and achievements

**F.1 Achievements in sport** (indicate type of sport and mark achievement/participation with a cross and applicable code)  
P = Participation S = School colours PC = Provincial colours I = International colours C = Club colours N = National colours

X	Type of Sport	Year	Team position	Leadership achievement e.g. captain.	Achievements e.g. time, distance, other	Coach title, initials, surname and telephone no.
	Athletics					
	Rugby					
	Hockey					
	Cricket					
	Netball					
	Tennis					
	Other					

**F.2 Achievements in cultural and academic associations** (e.g. Olympiads)

Cultural/Academic association	Achievement NATIONAL LEVEL	Achievement PROVINCIAL/REGIONAL LEVEL	Achievement SCHOOL LEVEL	Participation SCHOOL LEVEL

### F.3 Leadership achievements (mark with a cross where applicable)

Have any of your brother(s) or sister(s) been at NWU	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Member of management of a cultural or academic association	<input type="checkbox"/>		
Residence headboy/deputy headboy/headgirl/deputy headgirl	<input type="checkbox"/>	Headboy/Headgirl Culture	<input type="checkbox"/>
Member of the Students' Representative Council	<input type="checkbox"/>	Deputy Headboy/girl Culture	<input type="checkbox"/>
Captain of a first sports team	<input type="checkbox"/>	Headboy/girl Sport	<input type="checkbox"/>
Captain of another sports team	<input type="checkbox"/>	Deputy Headboy/girl Sport	<input type="checkbox"/>
Chairperson of a cultural or academic association	<input type="checkbox"/>	Headboy/girl of Students' Representative Council	<input type="checkbox"/>

### G. Details of application for accommodation

NOTE: No placing in residences will be considered if the accommodation deposit has not been paid.

Do you require accommodation in a university residence? Yes  No

If yes, mark your choice in order from 1, 2, 3 (see point 2 below)

**(Admission to and placing in residence subject to selection policy)**

#### WOMEN

<b>Potchefstroom</b>	Heide <input type="checkbox"/>	Karliën <input type="checkbox"/>	Kasteel <input type="checkbox"/>	Klawerhof <input type="checkbox"/>	Oosterhof <input type="checkbox"/>	Vergeet-my-nie <input type="checkbox"/>
	Wag-'n-bietjie <input type="checkbox"/>	Wanda <input type="checkbox"/>	Eikenhof <input type="checkbox"/>	Huis Republiek <input type="checkbox"/>	Minjonet <input type="checkbox"/>	

#### MEN

<b>Potchefstroom</b>	Over de Voor <input type="checkbox"/>	Patria <input type="checkbox"/>	Caput <input type="checkbox"/>	Veritas <input type="checkbox"/>	Hombré <input type="checkbox"/>
	Excelsior <input type="checkbox"/>	De Wilgers <input type="checkbox"/>	Ratau Leboné <input type="checkbox"/>	Laureus <input type="checkbox"/>	

### YOUR ATTENTION IS DIRECTED TO THE FOLLOWING

1. A deposit, as approved annually by the Council, should accompany this application for admission to a residence, to make a placing possible.
2. The University will try to place students in the residence of their choice as far as possible. **However, no guarantees in this regard can be given.**
3. The University prefers students to live in residences in order to help the students develop fully at all levels.
4. There are fixed study times in the residences, during which an academic atmosphere is maintained.
5. For the welfare and security of students, as well as to maintain order and discipline in residences, provision is made for a housemaster, a matron and a residence committee.
6. The residences are within walking distances from lecture halls.
7. Full information regarding residence rules is contained in the Rules for Residents of Campus and Town Residences and is available from the Dean of Students upon request. An official University publication entitled "Fees payable and financial regulations" sets out financial obligations and rules. It will be mailed to applicants during November. Should you not receive it in the mail, you may request it from the Finance Department at the University.
8. The University runs a computerised system according to which students may take their meals according to their budgets. Accounts are rendered monthly and are payable within 30 days.
9. Apart from the first payment of accommodation fees made during registration, the rest of the accommodation fee is payable in five (5) further monthly payments (from 31 March up to 31 July) and should be paid within 30 days of the account being rendered.
10. Details about a dress code for each residence will be sent to applicants following the final placing in November.
11. Students older than 25 are not placed in University residences.
12. The University takes no responsibility for theft or damage to property of students.
13. I/we take notice that the University is a credit provider in terms of the National Credit Act 34 of 2005 and that any financial arrangement between the University and myself/the student which constitutes a credit transaction as contemplated in this Act, must be contained in a formal agreement that complies with the relevant statutory provisions. I hereby give the University the right to make any enquiries that the University deems necessary in order to evaluate my/the student's application for credit. If credit is granted, I/the student shall be obliged to conclude the required credit agreement with the University and to sign all documents in connection therewith.

**I HEREBY GIVE PERMISSION THAT MY CHILD MAY ENTER THE RESIDENCE AND I HAVE FAMILIARISED MYSELF WITH THE CONTENT OF THIS APPLICATION FORM.**

SIGNATURE OF PARENT/GUARDIAN/SURETY/  
PERSON LIABLE FOR PAYMENT (if student is under age)

NAME AND SURNAME - Please print

ID number



SIGNATURE OF STUDENT

NAME AND SURNAME - Please print

ID number

## H. Kinships

### Father's particulars

Surname

ID

Initials

Birth date (YYYY/MM/DD)

Title

Nationality: South African

Other (specify)

Occupation

Employer

Is your father an alumnus?

No

Is your father a donor?

Yes

No

If known, university number of father

Home address

Postal code

Postal address (If different from home address)

Postal code

Work address

Postal code

E-mail address

Cellphone number

Home tel. no. Area code

Number

Code

Work tel. no. Area code

Number

Code

Fax number

### Mother's particulars

Is your mother an alumnus?

No

Is your mother a donor?

Yes

No

Nationality: South African

Other (specify)

If known, mother's university number

Mother's married name

ID

Mother's maiden name

Mother's initials

Title

Birth date (YYYY/MM/DD)

Occupation

Employer

Home address

Postal code

Postal address

Postal code

Work address

Postal code

E-mail address

Cellphone number

Home tel.no. Area code

Number

Fax.no.

Work tel.no. Area code

Number

**PARTICULARS OF GUARDIAN/FRIEND/NEXT OF KIN**

Relationship  ID

Surname  Initials

Birth date (YYYY/MM/DD)  Title  Maiden name (Married women)

Nationality: South African  Other (specify)

Occupation  Employer

Is your guardian an alumnus?  Yes  No Is your guardian a donor?  Yes  No

If known, university number of guardian

Home address

Postal code

Postal address

Postal code

Work address

Postal code

E-mail address  Cellphone number

Home tel.no. Area code  Number

Work tel.no. Area code  Number

Fax no. Area code  Number

## DEPARTMENT OF ACADEMIC ADMINISTRATION

### I. Application for University card

All students are issued with university identity cards to enter the library, for use of other facilities and for purposes of identification during certain classes, examinations and on the computer network. This card is prepared on the basis of the details provided below, so that the card can be issued to you after registration. The card remains the property of the University and should be returned if you should suspend your studies.

- \* Two ID photographs of yourself should accompany the first application for admission (undergraduate and postgraduate).
- \* These photographs are required for administrative purposes, and also to enable us to provide you with a university identity card after registration.
- \* Please write your initials, surname, date of birth and place signature on the reverse side of the photographs.
- \* You are cordially requested to **paste** the ID photographs on to the little frames below.

Initials

Surname

University number

These photographs remain the property of the NWU.



## DEPARTMENT OF PROTECTION SERVICES

### I. Application for University card

All students are issued with university identity cards to enter the library, for use of other facilities and for purposes of identification during certain classes, examinations and on the computer network. This card is prepared on the basis of the details provided below, so that the card can be issued to you after registration. The card remains the property of the University and should be returned if you should suspend your studies.

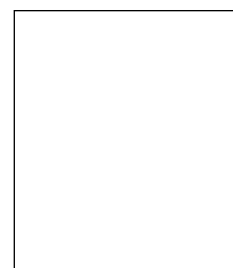
- \* Two ID photographs of yourself should accompany the first application for admission (undergraduate and postgraduate).
- \* These photographs are required for administrative purposes, and also to enable us to provide you with a university identity card after registration.
- \* Please write your initials, surname, date of birth and place signature on the reverse side of the photographs.
- \* You are cordially requested to **paste** the ID photographs on to the little frames below.

Initials

Surname

University number

These photographs remain the property of the NWU.



**J. Undertaking by the student.** If student is under age we also require the signature of parent or guardian.

1. I declare that I/my son/daughter (hereinafter referred to as the learner) have/has fully completed the form and that the details are true and correct.
2. I would like my son/daughter to be placed in one of the University's residences as a resident student. Should I/the student during my/the student's stay in the residence, require urgent medical attention, I authorise the house-father or his alternate to call in a practising physician or psychiatrist. Should an emergency operation or other treatment be required, I authorise the housefather or his alternate to give the required written consent thereto on my/the student's behalf (not applicable to distance education students).
3. I/we, the undersigned, will be responsible for the prompt payment of all and any money payable to the NWU in terms of my/the student's enrolment and/or association with the NWU, now and in future, as more fully set out in the official University Brochures as determined and amended by the University's Council from time to time. The contents of these brochures form the basis of the financial agreement between the University and myself/us and are regarded to be incorporated in their entirety into this agreement. I shall forthwith fax every deposit slip made by or on the student's behalf with regard to monies paid into the University's bank account to the University to enable the University to credit the student's personal study account with the University.
4. I grant permission for a student identity card to be issued to me/the student and I assume responsibility for all financial and other transactions negotiated and entered into by means of such card. I also bind myself/the student to the prescribed rules with regard to lost cards (the relevant rules are provided when the card is issued and are available for purposes of information at the Office of the Dean of Students, together with the relevant brochure). University cards are issued to all students and these are inter alia necessary for the use of sport and library facilities, dining halls, restaurants and for personal identification in some classes, at examination venues and on the computer network. This card is issued on the basis of the details supplied by or on behalf of the student so that the card can be issued to the student after registration. It is inter alia expected of the student to wear the card conspicuously on his/her person and to treat it as a debit card. The card remains the property of the University and must be handed in when the student terminates his/her studies. Lost cards must be cancelled immediately at the Department of Protection Services of the University.
5. I consent to the issue of a computer user name to me/the student. I realise that the security of the password is the personal responsibility of the student. I/the student bind myself to the rules for the use of the University's computer facilities as contained in the relevant policy documents and brochures and accept responsibility for all transactions done from my user name, including electronic mail and Internet access.
6. I understand that the University will at all times be entitled to summarily cancel my/the student's registration should it become apparent that the information supplied on this form is false or incorrect.
7. Should the University, when I/the student fail/fails to make payments on pre-determined due dates, at the University's sole discretion, hand over to attorneys any amount of monies for collection, I undertake to pay all costs whatsoever which may be due and payable, including tracing fees, collection charges, advocate's fees, and any expenses of whatever nature on an attorney and own client scale. Any fees payable by me/the student will firstly be allocated to the aforementioned costs, thereafter to interest and only then to the capital amount. A wage attachment order may also immediately be issued against my/our employers in order to attach my/our salary or wages in order to collect the outstanding amount as a whole or in instalments.
8. I/we take notice that the University is a credit provider in terms of the National Credit Act 34 of 2005 and that any financial arrangement between the University and myself/the student which constitutes a credit transaction as contemplated in this Act, must be contained in a formal agreement that complies with the relevant statutory provisions. I hereby give the University the right to make any enquiries that the University deems necessary in order to evaluate my/the student's application for credit. If credit is granted, I/the student shall be obliged to conclude the required credit agreement with the University and to sign all documents in connection therewith.
9. I understand that this undertaking signed by me specifically refers to my/the student's application for admission to the University and/or application for continuation of studies at the University.
10. I hereby bind myself jointly and severally and *in solidum* together with the student to properly meet all conditions contained herein.
11. These conditions will remain valid and in force for the full duration of my/the student's enrolment as student at the University and thereafter until all commitments in terms hereof have been met.
12. I have satisfied myself as to and subject myself to all the rules and regulations contained in the brochures and in the Institutional Statute of the University which form part of this agreement and/or as it may be amended from time to time.
13. Potchefstroom shall be regarded as the place where this agreement has come into existence, regardless of where it may have been signed.
14. I hereby undertake to transfer to the University any intellectual property rights that may arise in the course and scope of my studies and research at the University by signing the necessary documents. I understand that the University, in the case of any commercial exploitation thereof, will remunerate me in terms of the same policy that applies to staff of the University.
15. I understand that the University will take all reasonable steps to prevent me/the student from being injured or prejudiced for any injury or damage, whether or not it is caused by the negligence of the University or any of its employees, or a fellow student, and undertake not to institute any claims against the University in respect of such an injury or damage. I further undertake to indemnify the University should the University incur any liability whatsoever pursuant to any negligent or other act or omission by me/the student.
16. I /the student, my/his/her dependants, executors, administrators, and/or transferees hereby relinquish and indemnify the University against any claim or damage of whatsoever nature which may arise on or outside the campuses of the University during my/the student's period of study at the University.

Signed on this

day of



SIGNATURE OF STUDENT

SIGNATURE OF PARENT/GUARDIAN/SURETY/  
PERSON LIABLE FOR PAYMENT (if student is under age)



NAME AND SURNAME – Please print

NAME AND SURNAME – Please print

Identity number

Identity number

**K. RECRUITER'S INFORMATION (only applicable to Nursing Science: TL)**

Surname  Initials

NWU personnel number (if applicable)

Postal address

Postal code

Tel: Area code  Number  Cellphone number

Fax: Area code  Number  E-mail

Name of account  Bank

Branch code  Account number

Date: (YYYY/MM/DD)

I confirm that payment will be made once the applicant has registered for the applicable programme.

Office use only: University number  Signature

Surname  and initials  of prospective student

**L. OFFICE USE ONLY**

**L.1. RECOMMENDATION BY FACULTY/SELECTION COMMITTEE**

Application approved  Application rejected  Year level to which admitted

Other recommendations \_\_\_\_\_

ADMINISTRATIVE MANAGER/CHAIRMAN: \_\_\_\_\_ DATE (YYYY/MM/DD)

**L.2 RECOMMENDATION BY THE SCHOOL DIRECTOR (only applicable to postgraduate applications)**

Application approved  Application rejected

Other recommendations \_\_\_\_\_

SCHOOL DIRECTOR: \_\_\_\_\_ DATE (YYYY/MM/DD)

**FOR OFFICE USE ONLY**

**TB** **P**

**YEAR: 20.....**

University number: \_\_\_\_\_ Qualification: \_\_\_\_\_

Title: \_\_\_\_\_ Initials: \_\_\_\_\_ Surname: \_\_\_\_\_

		Journal entry Bursary				
		T	K	P	J	B
Application fee	(6500-5345) R					
Selection fee	(5690-5670) R					
	B.Pharm R					
	Planning R					
	B.Cur R					
	*B.Sc (Dieet) R					
	*BA(M/W) R					
Selection fee	(0028-5670) R					
	*BA(M/W) R					
Selection fee	(0072-5227) R					
	*B.Sc(Dieetk) R					
Selection fee	(5690-5670) R					
	Theology R					
Selection fee	Industrial Psychology R					
Tuition fee:	R					
Registration fee:	R					
Accommodation deposit:	R					
Age exemption/Postgraduate	R					
PBS students: annual amount payable by (MBA,PHD,PBS(EKON)	R					
LL.M. students: Once-off amount (Estate Law) (Public Law)						
(Import and Export Law) (Labour Law)	R					
<b>TOTAAL</b>						

Receipt number: \_\_\_\_\_ Date: \_\_\_\_\_ Signature \_\_\_\_\_

AMOUNT RECEIVED	
APPLICATION FEE	
ACCOMMODATION DEPOSIT	

Date application is processed:  
(YYYY/MM/DD) 

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Signature \_\_\_\_\_