Dear Learner

CERTIFICATE COURSE IN ADVANCED PRIMARY CARE DRUG THERAPY – 2011

We thank you for your enquiry about our Advanced Primary Care Drug Therapy distance learning programme. We appreciate your enquiry and would like to assure you of the quality of education and training offered at this institution.

We would like to furnish you with further information on the programme as well as on the presentation of the courses and the registration procedures.

PRESENTATION OF THE PROGRAMME

The Advanced Primary Care Drug Therapy distance learning programme consists of a total of 3 modules, i.e.:

1. Module 1  Pharmacotherapy I
2. Module 2  Pharmacotherapy II
3. Module 3  Applied Pharmacotherapy

Note:
1. Only one module per semester can be taken.
2. Successful completion of Module 1 and Module 2 is a prerequisite for enrolling for Module 3 and study material will only be supplied for Module 3 after abovementioned modules has been successfully completed.
3. A practical contact session (workshop) is compulsory for Module 3 over a scheduled weekend.
4. Admission to final assessment for Module 3 will be dependant on the successful completion of Module 1 and Module 2, as well as the successful attendance of the weekend workshop.
5. Minimum duration of your studies will be 2 years and the maximum time you will be enrolled, 3 years. Prolonging of your studies must be motivated and will have a financial implication.
6. This can also result in repeating of previous modules passed, older than 3 years and payment of additional registration and administrative fees.

METHOD OF COMMUNICATION AND INTERNET ACCESS

The primary method of communication during your studies will either be through E-mail or through the Universities educational platform, E-fundi.

It is therefore of the utmost importance that each learner must have constant, reliable Internet access.

Course material and constant communication during the duration of the course, will take place through the E-fundi network of the North-West University.

How to contact us?
The best way to contact us is via e-mail. You must include the following information when you submit a query:

- Your first name and surname
- Your student number or ID number
- Your home or work telephone number, or both of these;
- Your question or enquiry and applicable module code

Internet and e-mail makes it easy for you to submit queries. Please provide all your details (as above) when you send an e-mail to Corrie.Strydom@nwu.ac.za.

REGISTRATION DEADLINES FOR 2011
First Semester: 30 November 2010
Second Semester: 31 May 2011
APPLICATION & FEES
Kindly complete the enclosed application/registration form and return it to us before the registration deadline. Kindly list on the registration form also the module you intend doing in the specific semester. Please do not deposit any money into the account of the North-West University until you have been informed that your application has been approved. As soon as your application has been approved we will inform you accordingly and supply you with the required payment arrangements.

FEES PAYABLE (2011):
- Application and Registration fee = R925.00
- Module 1 (FPHA 621) = R2,250.00
- Module 2 (FPHA 622) = R2,250.00
- Module 3 = R4,300.00

All fees have to be paid in full prior to the supply of any study material.

Please note

The abovementioned fees do not include the reference books and sources prescribed. Please provide for this as an additional item on your budget. You may already possess most of the references as they are commonly used in pharmacy practice.

PAYMENT ARRANGEMENTS

The account details for the direct deposit are:

<table>
<thead>
<tr>
<th>NAME OF ACCOUNT</th>
<th>North-West University – Sundry Deposits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BANK</td>
<td>ABSA Tom Street</td>
</tr>
<tr>
<td>BRANCH NO</td>
<td>63 20 05</td>
</tr>
<tr>
<td>ACCOUNT NO</td>
<td>670 642 313</td>
</tr>
</tbody>
</table>

Please ensure that you enter your name + code B1040 (next to your name), your ID and the words, “Short Courses Pharmacy” on the deposit slip. Please instruct the cashier at the bank to enter it as a reference on the computer when you make a direct deposit. Please fax or E-mail the proof of deposit to E-mail address: Corrie.Strydom@nwu.ac.za

DESPATCH DETAILS:
Documents faxed; posted:
- Please note that you have to address faxed documents to the Advanced Primary Care Drug Therapy distance learning programme on the provided coversheet.
- Indicate your full details e.g. Surname and initials, ID number / learner number, address, Module code.
- Fax no: (018) 293 5367.
- Postal address:
  Advanced Primary Care Drug Therapy distance learning programme,
  School of Pharmacy,
  North-West University,
  Private Bag X6001,
  POTCHEFSTROOM, 2520, South Africa.

DELIVERY OF STUDY MATERIAL
The delivery of study material for the course will be by mail according to your information (your physical or work address) on the registration form. Unless indicated otherwise, the study material for each semester will be dispatched to you on completion of the registration process.
ACADEMIC SUPPORT
Your programme presenter for the certificate course in Advanced Primary Care Drug Therapy is Dr. Johan C Lamprecht.
Tel: (018) 299 2254; Fax: (018) 293 5367; E-mail: Johan.Lamprecht@nwu.ac.za

ADMINISTRATIVE SUPPORT
For assisting you on any problem of an administrative nature, contact: Mrs Corrie Strydom
Tel: (018) 299 2260; Fax: (018) 293 5367; E-mail: Corrie.Strydom@nwu.ac.za

We congratulate you on investing in your own continuing professional development. Thank you for selecting the School of Pharmacy for this purpose. We are looking forward to having you aboard either for the first time or as a former student and anticipating a fruitful association.

Yours sincerely

Prof. Chris J. van Wyk
Pharmacy Education (Distance Learning Programme)
APPENDIX

References and Sources:

You may already possess most of the references as they are commonly used in pharmacy practice.

Module 1:


Additional references: (NOT compulsory)


A recent medical dictionary, such as: MOSBY'S DICTIONARY OF MEDICINE NURSING & HEALTH PROFESSIONS (CD INCLUDED). ISBN: 0723433933 (Estimated price R591.50).

Or Melloni's ILLUSTRATED MEDICAL DICTIONARY INTERNATIONAL STUDENT EDITION SECOND EDITION (Estimated cost R350.00)

Module 2:

All the reference books above plus:


Additional references: (NOT compulsory)

SAMF – South African Medicines formulary. 7th Ed. (Estimated cost R335.50).

Module 3:

All the reference books above plus: (Available on Internet)


GAZETTE Vol. 500, Pretoria, 23 February 2007 no. 29643. Services for which a pharmacist may levy a fee and guidelines for levying such a fee or fees. (Available on Internet).

Note: The prices above are estimated prices and may increase on 1 July